

Visitors

All visitors entering the BGS campus are required to report to the front office.

Visitors must sign the Visitor's log with the date, time in, and purpose of the visit. If approval is given, the visitor will be issued a visitor's pass, which must be worn in plain view. The school's secretary will notify the teacher that a visitor will be coming to his/her room and the purpose of the visit. Before leaving the campus, the visitor must report back to the office to sign out and return the visitor's pass.

The teacher will notify the office immediately if unauthorized persons come to the room or hall areas.

ALL visitors must wear a Visitor's Pass.